

## Volunteers – Project Development

### Role Description

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The Sandstone Ridge Trust is looking for volunteers to develop a range of projects to conserve and enhance the natural beauty and cultural heritage of the Ridge, increase understanding and enjoyment, promote the arts, improve access and infrastructure, and support the local economy. If you have an interest in project development in these areas this could be the role for you. These are exciting times for you to get involved with the Trust – following on from the successful conclusion of *Ridge: Rocks and Springs*, we are midway through another Heritage Lottery funded project in which we are exploring ways to secure the long-term future of the area.

#### **We are looking for volunteers to help with one or more of the following activities**

- Research projects and work up ideas into proposals
- Identify the public/private/NGO stakeholders and volunteers needed to deliver a successful project
- Set and prioritise goals for the project
- Create a project schedule
- Prepare a risk assessment
- Identify the resources necessary for delivery

#### **What attributes/skills do you need?**

- IT literate and proficient in Microsoft packages
- Access to a computer, email and telephone
- Experience of partnership working
- Experience of developing projects, especially in the environment/heritage/arts/access sectors

#### **How much time do you need to commit?**

- The role is flexible and you can give as much or as little time as you want to, but we suggest half a day or a day per week
- We would prefer a minimum commitment of 3 months to the role.

#### **What support will you be given?**

- Appropriate support and supervision in your role, including any training required
- You will be responsible to a member of the Trustee Board or Transition Project Officer
- Trustees and the HLF Transition Project Officer will be available to give you support, advice and guidance
- Attendance at networking events

#### **What benefits can you expect?**

- Opportunities to meet new people in your community and working as part of a small team
- Learn new skills and enhance your CV
- You can claim previously agreed out of pocket expenses
- The opportunity to make a difference to the conservation and enhancement of the Sandstone Ridge and people's enjoyment of it

For a chat and to apply for this role please contact [info@sandstoneridge.org.uk](mailto:info@sandstoneridge.org.uk)

For more information about the Sandstone Ridge and the Trust visit: [www.sandstoneridge.org.uk](http://www.sandstoneridge.org.uk)